



Fee Structure for Diploma Course (KNEC)

Diploma Courses;

- Diploma in Human Resource Management-DHRM (KNEC)
- Diploma in Business Management-DBM (KNEC)
- Diploma in Supply Chain Management-DSCM (KNEC)
- Diploma in Banking and Finance-DBF (KNEC)
- Diploma in Information Communication Technology-DICT (KNEC)

Minimum Entry Requirements

- Holders of a KCSE C- Minus (KNEC) Certificate
- Holders of related Certificate by KNEC
- Any other relevant qualification accepted by KNEC or Equivalent to KCSE C- by KNQA

Duration and Pattern

The Diploma is divided into 3 Modules and each module is divided into 2 terms each of 3 months. Business Plan will be done in module 1 and Research Project in module 3.

No.	ITEM	FEE PAYABLE							
1	Tuition Fees	93,000/- (modules 1,2 & 3)							
2	Registration Fee	2,000/-							
3	Library Fees	3,000/-							
4	Student Welfare	2,000/-							
5	ICT	2,000/-							
6	Orientation Fee	2,000/-							
7	Project Supervision Fee	2,000/-							
8	Internal Exams Fee	3,000/-							
9	Student ID	500/-							
10	Caution Fees	2,000/-	Payable once & Refundable						
11	KNEC Examination Fees	Module I - 8,700/-							
		Module II - 6,900/-							
		Module III -10,050/-							
12	TOTAL FEE	137,150/-	<table border="1"> <tr> <td>Module 1</td> <td>54,200/-</td> </tr> <tr> <td>Module 2</td> <td>40,900/-</td> </tr> <tr> <td>Module 3</td> <td>42,050/-</td> </tr> </table>	Module 1	54,200/-	Module 2	40,900/-	Module 3	42,050/-
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Module 2	40,900/-								
Module 3	42,050/-								

NB: Students using the instalment plan will pay an additional 1,200/- per semester.

Attendance Modes

- Evening - 5.30 pm – 8.30 pm - Evening Daily
- Saturday - 8.30 am – 5.00 pm - Saturday
- Full time - 8.30am – 4.30 pm - Weekday Daily
- Sunrise - 6.30 am – 8.30 am - Weekdays Daily

Mode of Application

Applications forms are available at CHRMs Ufundi Plaza Offices, 3rd & 4th Floor on payment of a non-refundable fee of Ksh. 500/=

The application fee can be deposited into the following bank account: - **Kenya Commercial Bank – Biashara Street Branch, Account No. 1180194667 in favor of College of Human Resource Management (CHRM)**. Duly completed forms should be submitted to the Admissions Office on Ufundi Plaza Offices, 3rd & 4th Floors, or sent to CHRMs College, P.O. Box 4322-00200, Nairobi, Kenya.

The application package should include the completed application form, copies of Relevant certificates, KCSE Certificate, Copy of National ID, Birth Certificate, Affidavit or Marriage certificate (*for those using different names*), passport size photographs (each four copies), to college@chrms.or.ke or deliver to our offices. The application fee receipt/banking slip must be attached.

Enquiries

College of Human Resource Management, Ufundi Plaza, 4th floor, Moi Avenue/Moktar Daddah Street, P.O. Box 4322-00200 Nairobi, Kenya.

Tel: +254 (0) 20 221 7490/221 7979/224 8095 or Mobile Nos. 0727 792122/0718 781513

Email: College@chrms.or.ke; Website: www.chrms.or.ke