



## CHRM College

Hazina Trade Centre, 13th floor,  
Moktar Daddah Street  
P.O Box 4322-00200 Nairobi, Kenya  
Tel: +254 20 221 7490,  
Mobile: 0727 792 122, 0718 781 513  
Email: Info@chrn.or.ke  
Website: www.chrm.or.ke

### (CHRP)PHYSICAL CLASS FEE STRUCTURE 2022 (OLD CURRICULLUM)

<b>Minimum Entry Requirements</b>	
1.	KNEC-KCSE C+ Mean grade Or any other equivalent qualification as may be approved by the Examinations Board or KNQA
2.	Holders of Diploma in HRM from a recognized Institution
3.	Holders of a Bachelors' Degree in HRM from a recognized university
4.	Holders of Higher Diploma in HRM (KNEC) or its equivalent qualifications recognized by the Examinations Board
<b>Application Procedure</b>	
1.	Application for studentship from HRMPEB by completing and submitting HRMPEB studentship Application form
2.	Application for exemptions from HRMPEB
3.	Application for Admission with CHRM College by completing and submitting CHRM Application form.
<b>(Attach all the required documents as per the admissions requirements)</b>	

### **Duration and Pattern**

Each part has 2 Levels. There are two Semesters in a year. A semester has duration of 6 months.

**Application Fee for each level is Ksh.1 000/=**

Item/Admin Costs	CHRP Part 1 (Kshs)		CHRP Part 2 (Kshs)		CHRP Part 3 (Kshs)	
	Level 1	Level 2	Level 3	Level 4	Level 5	Level 6
Administration Fees	4,500		4,500		4,500	
Library Fees	5,000		5,000		5,000	
Caution Fees	2,000		2,000		2,000	
Students Welfare Fee	2,000		2,000		2,000	
Development Fund	500	500	500	500	500	500
Tuition Fees	35,000	35,000	40,500	40,500	42,000	42,000
<b>HRMPEB EXAM FEE</b>	6,000	6,000	6,500	6,500	8,500	8,500
<b>TOTAL PER LEVEL</b>	<b>55,000</b>	<b>41,500</b>	<b>61,000</b>	<b>47,500</b>	<b>64,500</b>	<b>51,000</b>
		<b>CHRP PART 1</b>	<b>CHRP PART 2</b>	<b>CHRP PART 3</b>		
<b>Tuition Fee Per Subject (ODEL)</b>		Kshs.7, 000/=	Kshs.13, 500/=	Kshs.14, 000/=		
<b>Exams Fee per Subject</b>		Kshs.2, 000/=	Kshs. 3,000/=	Kshs.4, 500/=		
<b>ICT (Only for MIS)</b>		Kshs. 2000/=				
<b>Research Project supervision fee (only thosetaking the Unit)</b>					Kshs.10 000/=	

### **Mode of Application**

- Applications forms are available at any of our campuses, or can be downloaded from our website [www.chrm.or.ke](http://www.chrm.or.ke).
- Completed forms submitted with the application fee to Admissions Office on Hazina Trade Center, 13th Floor, or sent to CHRM College, P.O. Box 4322-00200, Nairobi, Kenya or emailed to [admissions@chrn.or.ke](mailto:admissions@chrn.or.ke)
- The application fee should be deposited into the following bank account: Kenya Commercial Bank – Biashara Street Branch, Account No. 1180194667 in favor of College of Human Resource Management (CHRM). Or paid via MPESA Pay bill –Business No. 522123 Account No. 80295K(YourName)e.g.80295KMARY.Share payment details via [accounts@chrn.or.ke](mailto:accounts@chrn.or.ke)/[finance@chrn.or.ke](mailto:finance@chrn.or.ke)
- The application package should include the completed application form, HRMPEB Exemption Letter, copies of Degree/Diploma certificates & transcripts, Copy of National ID, 2 passport size photos,

### **Attendance Option**

Option	Timings	When
Sunrise	6.30am – 8.30am (Weekdays)	As per the timetable released at the beginning of each semester.
Evening	5.30pm – 8.00pm (Weekdays)	
Saturday	8.30am – 5.00pm (Weekdays)	
Full time	8.30am – 4.30pm (Weekdays)	
Executive	8.30am – 1.15pm (Saturday only)	

**Contact Us on:** Mobile: 0727 792 122, 0718 781 513 email: [admissions@chrn.or.ke](mailto:admissions@chrn.or.ke), [finance@chrn.or.ke](mailto:finance@chrn.or.ke)